

Leadership

The N.E. Lectora Users Group Leadership Team:

Role Description Member Name Chairperson Responsible for maintenance of NELUG, including meeting and membership logistics and oversight of other roles. Serves as liaison with Trivantis and publicizes NELUG happenings, etc., via our Twitter account.

Laura Gillenwater

laura.gillenwater@sunlife.com Recording Secretary

Responsible for taking meeting minutes.

Andra Serzans

andra.serzans@pfizer.com
Corresponding Secretary

Responsible for handling communications to current and prospective members, including sending emails, researching bounced emails, and updating the website (with help from the website administrators).

Responsibilities currently merged into Chairperson's role. **Programs Director** Responsible for providing valuable content for the NELUG meetings, including identifying popular topics and themes, finding presenters (when necessary), and organizing the meeting agenda.

Theresa Dickey

theresa.dickey@ellimae.com Website Developers/
Administrators

Responsible for maintaining and enhancing the NELUG website. Todd & Laura Gillenwater

laura.gillenwater@sunlife.com

Founder Created NELUG and served as Chief Evangelist for the first several years of its existence. Barry O'Brien

bobrien@northshorecommunications.com